

Road Committee

Meeting Minutes

May 13, 2023

Convened at 9:00am

Concluded at 11:45 am

Members in attendance: Gary Wiegel, Kirk Lyons, Randy Roberts, Jim Sidebottom, Jack Goodell

Members on Zoom: Bryon McAvoy, Russ Wells

Observers in attendance: Steve Dirmeyer, Steve Smith – current Road Staff Member

Observers on Zoom: Shirley Pfankuch, Patrice Diem, Suzanne Kelley, Paige Neiderer
Board Liason: Mark Julian

This was the first meeting for the Road Committee – having added multiple new members, there was a great deal discussed.

Committee members consented for Gary Wiegel and Kirk Lyons to be the new co-chairs for the committee. The Roster will be updated with that information as well as movement in the Committee Members as reported in the Committee Report.

Newest members include Randy Roberts, Kirk Lyons, Gary Wiegel, Tony Dodero and Doug Hoff. All have extensive Road and/or heavy equipment experience. Resumes have been provided to the BOD.

There were a wide number of discussions with an all new group. They included:

- Acknowledgement of the committee that the committee is already behind and the committee wants to prepare a valid communicable plan to be shared with the members that will help to regain their confidence and trust. Suggested possibility of meeting twice a month this year with regular communications to accomplish more in the short season.
- The need to create an action plan that will provide actionable and measurable tasks to Road Maintenance staff.
- Quality of road base purchases and the need to source for better material suited to our mountain roads.
- Discussion of the need for a more accountable work order process which would involve the members of the committee in inspections, meeting with members, recommendations to staff and management, and follow up to help ensure positive results and feedback.
- Discussions of potential future equipment needs to be more effective and efficient in essential road maintenance work. It was discussed that a probable need was a heavy duty rock crusher for the Backhoe, which would assist in removal of rocks in roadways. Current equipment is undersized for most of those tasks. What is appropriate and necessary funding for these when they are deemed necessary?
- Prioritizing of culverts and ditches to regain proper drainage where possible.
- Need for designated funds for the performance of road improvement projects.
- Cost efficiency by prepping sites and delivery on site of appropriate materials.
- The Committee agreed to focus on Tami Road and Blackfoot Road to help ensure proper drainage, cleaned culverts and determining the appropriate quality material to re-surface those areas as a seasonal goal, when possible. This will require additional funding specifically for that purpose, which will be delivered and applied directly to a prepared roadway for efficient and cost effective improvement.

- The committee discussed a shared approach for Member culverts where road maintenance (and/or conditions) by CLRRRA has contributed to improper drainage and clogged culverts. It is felt that a reasonable approach, particularly where our road condition is actually contributing to the deterioration of a culvert, should be a shared responsibility of the property owner and RRA. Each should be assessed on a case by case basis by the committee with a recommendation made for suggested cost sharing.
- The primary decision was to work a target location and bring into proper shape, addressing culverts, drainage ditches, grading and planning for application of proper road base at some time after that.
- The Committee is asking to have a special meeting of the BOD set with the Road Committee so they may present specific needs, plans, and ensure full understanding and allow the BOD to take official action as required.
- The committee would like to have applicable testing on the pile of road base at the base of the Panhandle dam to determine its make-up and to lay out plans where it is suitable material to be used. The committee will research how to best accomplish that and report back to the Board as to costs, etc., so that can take place. However, believe that Martin Marietta should be able to provide that information.

The committee has again requested Fred Barlow – RF Excavating to be appointed to the SME Committee (Subject Matter Experts). Fred provides a great deal of contract work in the community and understands the needs for our roads. He has extensive experience that can provide valuable input to the Road Committee.

The committee chairs will request attendance and participation by Road Crew Member(s) as is needed going forward.

In order for the Road Committee to adequately perform its duties, it is essential for the committee to understand what has transpired over the last five years. In order to do that, we are requesting specific information be provided to the co-chairs, as soon as possible. These should be provided without charge.

- All Work Orders/Requests for the past 60 months.
- Records pertaining to all road base material purchase invoices for the past 5 years. This should include all other documents relating to those purchases, such as purchase orders, specifics about the material's rating, sieve analysis, etc.
- Inventory for culverts stored onsite and associated purchase documentation, recognizing that some of those materials may have been stockpiled for some time.