

Road Committee Agenda/Minutes for June 10, 2023 – 9:00 AM

Call Meeting to order: Called to order at 0900.

Extra Effort this year for the Committee, attendance in person as often as possible, and is needed.

In attendance:

Gary Wiegel, Kirk Lyons, Tony Dodero, Doug Hoff, Randy Roberts, and Board Liaison Mark Julian.

Zoom: Bryon McAvoy, Keith Trusler, Jack Goodell

Members: Suzanne Kelley, Shirley Pfankuch and “Jim” no last name, filing or lot provided.

Approval of Prior Minutes and Explanation. Minutes: Bryon, Back-up Gary/Kirk.

Topics:

1. Existing Road Base – Report Received. Review Class and Sieve Analysis.
 - a. Use on Secondary and Tertiary - not recommended for Tami/Blackfoot project. Committee Chairs will be seeking better material for that application.
 - b. Test applications – thickness. Kirk reports that applied thickness should be twice the largest rock in the fill material.
 - c. Where to get better material? Jack reported the previous aggregate used is from pits that are exhausted and provided names of pits to research. Gary and Kirk will research those pits to determine viability and cost elements.
 - d. No Lower Quality Delivery this season. Discussion of not getting road base this year and asking BOD to designate and hold that funding to allow purchase in the spring and then use next year’s allocation for direct delivery to improvement prepared roads..
2. Tami and Blackfoot –
 - a. Timeline. The goal is to get this project done – except for application of new base as soon as possible. Before July would be preferred.
 - b. Ditches. Discussion on road base being pushed into ditches by normal traffic and snow plowing. The biggest hurdle with ditch cleanup is Century Link phone lines are in ditches and locates are questionable at best. Significant cost to repair damaged phone lines. Removal of foreign debris by mechanism can contaminate/pollute the existing road base.
 - c. Culverts. Discussion on culvert clean up. Mark reported of culverts he examined the majority did not have much material in the culverts. Manual digging the culvert ends is best first step. Discussed “Culvert Jeter Machine” again as possibility for the future. Possibly rent one to determine if beneficial. There are significant cost considerations as well as need for contaminate free water as the pump works on very high pressures (3000-4000 pounds). This machine would also require a filtration system to provide contaminate free water withdrawn from Panhandle Reservoir. Further analysis will be looked at.
 - d. Proper grading – pulling material up onto roadway. Ditches all need improvement. Concerns are Century Link lines and potential for base contamination. Many roads do not have existing base, so contamination should not be an issue there. It will be necessary to remove rocks and debris as they appear on the roadway. If possible with the grader, if not, they need to be manually removed.
 - e. Maintenance Schedule for Summer 2023. The Chairs are to meet with GM and determine what the current duties and work schedule are to be able to develop a schedule for recommendation to the Board.
 - f. Locate better material. – Target Early Spring 2024 direct delivery and application.

3. Work Order Involvement

- a. Reactivate Email Address for Up to Date Information to the Committee by Staff.

██████████@Crystal-Lakes.org to auto-forward to Co-Chairs.

The Chairs have looked over the spreadsheet approach for work orders. A reworking of the existing system is preferred that can allow the Committee Chairs to receive direct reporting of the work orders coming in. Co-chairs could drive by requested work order location to evaluate and prioritize the work order. It will be necessary to review and implement a process that will relay information to GM and Road Crew for completion. Every effort to shorten the back and forth communications needs to be made. Subject: WORK ORDER REQUEST (Sample Format to be provided). More information is needed. The co-chairs are looking at low cost app that can enhance this process getting information from Committee members to the staff. It is agreed this will help the staff to not have to go out to inspect and spend more time on road work.

- b. Outstanding and Incoming Work Orders. Reclassify existing work orders.
- c. Improved Tracking for Road Work Orders. Committee involvement recommendation for Work Orders and follow up. Suggest categories. Available Members.

Previous paragraphs

4. Culverts - "CULVERT BUSTERS" . Board Approval for locate reflectors (About 400 Culverts)

The thought is a group of volunteers who can assist by cleaning out the culvert ends manually to determine which culverts will need additional clearing. "Culvert Busters" would be similar to the former "Beetle Busters." Residents could also volunteer to clean out culverts on and around their property.

Ditches – Primary roads need to be the beginning focus for Staff.

5. Meetings Needed: Stella and BOD Topics to Include: Meeting with GM has been requested. BOD will come when plan is ready to present.

There was considerable discussion about the current equipment, repairs, potential replacements and prioritizing the needs for specific equipment. After meeting with GM and the BOD the Committee will present proposal to the Board which will include recommendations as to whether to repair, rent or purchase and the priority for equipment being ranked.

Various equipment was ranked as to priority: Water truck, Dump Truck, Roller, Larger Jack Hammer for Backhoe and Culvert Jetter. Recommendations will be submitted to the Board as the plan comes into place.

Old Business: Equipment Recommendations, Needs. Dump Truck, Rock Hammer.

The dump truck is being repaired for this season. It is felt the Rock Hammer is not a high priority at this time.

Next Meeting: July 8, 2023,

Meeting adjourned at 11:08 am.